



BRANT HALDIMAND NORFOLK Catholic District School Board

Agenda

Catholic Education Centre
322 Fairview Drive
Brantford, ON N3T 5M8

Board Meeting Tuesday, March 28, 2023 ♦ 7:00 p.m. Boardroom

Trustees:

Members: Rick Petrella (Chair), Carol Luciani (Vice-Chair), Dennis Blake, Bill Chopp, Dan Dignard, Mark Watson, Halaena Buenviaje (Student Trustee)

Senior Administration:

Michael McDonald (Director of Education & Secretary), Scott Keys (Superintendent of Business & Treasurer), Kevin Greco, Lorrie Temple, Phil Wilson (Superintendents of Education)

1. Opening Business

1.1 Opening Prayer

Father of Mercy, forgive my failings, keep me in Your Grace, and lead me in the way of salvation. Give me strength in serving You as a follower of Christ. May the Eucharist bring me Your Forgiveness and give me freedom to serve You all my life. May it help me to remain faithful and give me the grace I need in Your service. May it teach me the way to eternal life. **Amen.**

1.2 Attendance

1.3 Approval of the Agenda

Pages 1-2

1.4 Declaration of Interest

1.5 Approval of Board Meeting Minutes – February 28, 2023

Pages 3-6

1.6 Business Arising from the Minutes

2. Presentations

3. Delegations

4. Consent Agenda

5. Committee and Staff Reports

5.1 Unapproved Minutes and Recommendations from the Committee of the Whole Meeting – March 21, 2023

Pages 7-20

Presenter: Carol Luciani, Vice-Chair

- Student Trustee Policy # 100.07 (pages 8-13)
- International Excursion - Costa Rica and Panama (pages 14-15)

5.2 Student Trustee Update (To Be Distributed)

Presenter: Halaena Buenviaje (Student Trustee)

6. Information and Correspondence

7. Notices of Motion

8. Notices of Motion Being Considered for Adoption

9. Trustee Inquiries



BRANT HALDIMAND NORFOLK Catholic District School Board

Agenda
Catholic Education Centre
322 Fairview Drive
Brantford, ON N3T 5M8

10. Business In-Camera

- 207 (2) Closing of certain committee meetings. A meeting of a committee of a board, including a committee of the whole board, may be closed to the public when the subject-matter under consideration involves:
- The security of the property of the board;
 - The disclosure of intimate, personal or financial information in respect of a member of the board or committee, an employee or prospective employee of the board or a pupil or her or her parent or guardian;
 - The acquisition or disposal of a school site;
 - Decisions in respect of negotiations with employees of the board; or
 - Litigation affecting the board.

11. Report on the In-Camera Session

12. Future Meetings and Events

Page 21

13. Closing Prayer

*Heavenly Father, we thank you for your gifts to us: for making us, for saving us in Christ, for calling us to be your people. As we come to the end of this meeting, we give you thanks for all the good things you have done in us. We thank you for all who have shared in the work of this Board and ask you to bless us all in your love. We offer this prayer, Father, through Christ our Lord. **Amen***

14. Adjournment

Next meeting: Tuesday, April 25, 2023, 7:00 p.m. – Boardroom



**BRANT HALDIMAND NORFOLK
Catholic District School Board**

Minutes

Catholic Education Centre
322 Fairview Drive
Brantford, ON N3T 5M8

**Board Meeting
Tuesday, February 28, 2023 ♦ 7:00 p.m.
Boardroom**

Members: **Trustees:**
Rick Petrella (Chair), Carol Luciani (Vice-Chair), Dennis Blake, Bill Chopp, Dan Dignard,
Mark Watson, Halaena Buenviaje (Student Trustee)

Senior Administration:
Mike McDonald (Director of Education & Secretary), Scott Keys (Superintendent of Business &
Treasurer), Kevin Greco, Lorrie Temple, Phil Wilson (Superintendents of Education)

1. Opening Business

1.1 Opening Prayer

The meeting was opened with prayer led by Vice Chair Luciani.

1.2 Attendance

Attendance was as noted above – all present

1.3 Approval of the Agenda

Moved by: Dennis Blake

Seconded by: Carol Luciani

THAT the Brant Haldimand Norfolk Catholic District School Board approves the agenda of the
February 28, 2023 Board meeting.

Carried

1.4 Declaration of Interest - Nil

1.5 Approval of Board Meeting Minutes – January 24, 2023

Moved by: Dan Dignard

Seconded by: Carol Luciani

THAT the Brant Haldimand Norfolk Catholic District School Board approves the minutes of the
January 24, 2023 Meeting of the Board.

Carried

Approval of Special Meeting of the Board Minutes – February 2, 2023

Moved by: Dan Dignard

Seconded by: Carol Luciani

THAT the Brant Haldimand Norfolk Catholic District School Board approves the minutes of the
February 2, 2023 Special Meeting of the Board.

Carried



1.6 Business Arising from the Minutes – Nil

2. Presentations – Nil.

3. Delegations – Nil

4. Consent Agenda - Nil

5. Committee and Staff Reports

**5.1 Unapproved Minutes and Recommendations from the Committee of the Whole
- February 21, 2023**

Vice-Chair Luciani reviewed the business of the February 21, 2023 Committee of the Whole meeting and brought forward the following recommendations:

- THAT the Brant Haldimand Norfolk Catholic District School Board approves the annual tuition fee of \$13,500 for secondary non-resident in Ontario students, as defined by the Education Act.
- THAT the Brant Haldimand Norfolk Catholic District School Board approves the annual tuition fee of \$12,700 for elementary non-resident in Ontario students, as defined by the Education Act.
- THAT the Brant Haldimand Norfolk Catholic District School Board approves a non-refundable Administration/Application Fee of \$400.
- THAT the Brant Haldimand Norfolk Catholic District School Board approves that a Cancellation Fee of \$100 be charged to non-resident students should they not be granted a Study Permit, otherwise a \$500 Cancellation Fee be charged to non-resident students. Graduated refunds of tuition fees will be granted to non-resident students pro-rated based on the date on cancellation within the term, subject to review and approval by the Superintendent of Business & Treasurer.
- THAT the Brant Haldimand Norfolk Catholic District School Board approves the Anti Human Sex Trafficking Policy 200.25.
- THAT the Brant Haldimand Norfolk Catholic District School Board approves the Right to Disconnect Policy 300.27.
- THAT the Brant Haldimand Norfolk Catholic District School Board approves the Equity and Inclusive Education Policy 200.23.
- THAT the Brant Haldimand Norfolk Catholic District School Board approves the Remote Work Policy 300.28.



Moved by: Carol Luciani

Seconded by: Dennis Blake

THAT the Brant Haldimand Norfolk Catholic District School Board receives the unapproved minutes of the Committee of the Whole Meeting of February 21, 2023.

Carried

Moved by: Carol Luciani

Seconded by: Dennis Blake

THAT the Brant Haldimand Norfolk Catholic District School Board approves the recommendations of the Committee of the Whole Meeting of February 21, 2023.

Carried

5.2 Southwest Brantford School Attendance Boundary Review

Superintendent Keys provided an update on the timelines of the School Attendance Boundary Review. The Attendance Boundary Review Committee and dates for future meetings were discussed.

Moved by: Bill Chopp

Second by: Dan Dignard

THAT the Brant Haldimand Norfolk Catholic District School Board receives the Southwest Brantford School Attendance Boundary Review Update.

Carried

5.3 Student Trustee Update

Student Trustee Buenviaje advised that the main events at the high schools in January were focused on examination preparation and events in February were focused on kindness and friendship.

Assumption College held a Valentine's Day spirit week where students could wear different clothes that match the spirit of Valentine's Day, and they sold Valentine's Day carnations that students could send to their friends. Holy Trinity held a Valentine's Day Spirit Dance and sold flowers in the cafeteria. The dance was a success and many students showed up wearing pink, red or white. St. John's College hosted a Matchomatics where students take a survey and receive results showing who they are most compatible with in the school. They also sold Valentine's Day candy grams and flowers and held a prep-rally introducing the winter sports teams.

Moved by: Dennis Blake

Second by: Carol Luciani

THAT the Brant Haldimand Norfolk Catholic District School Board receives the Student Trustee Update Report.

Carried

6. Information and Correspondence

6.1 French Immersion waitlist/ Kindergarten Registration



Superintendent Temple provided an update on Kindergarten Registration in the French Immersion program with regards to registration numbers and waitlists.

6.2 Multi-year plan Update

Director McDonald provided an update on the multi-year plan. A strategic planning session with various internal and external stakeholders will be held on March 9, 2023 at the Catholic Education Centre.

7. Notices of Motion - Nil

8. Notices of Motion Being Considered for Adoption

8.1 Trustee Blake asked that the Notice of motion be retracted.

9. Trustee Inquiries – Nil

The framework regarding how policies are implemented after Board approval was discussed.

10. Business In-Camera

Moved by: Bill Chopp

Seconded by: Mark Watson

THAT the Brant Haldimand Norfolk Catholic District School Board moves to an In-Camera session.

Carried

11. Report on the In-Camera Session

Moved by: Mark Watson

Seconded by: Bill Chopp

THAT the Brant Haldimand Norfolk Catholic District School Board approves the business of the In- Camera session.

Carried

12. Future Meetings and Events

Chair Petrella drew attention to the upcoming meetings and events.

13. Closing Prayer

The closing prayer was led by Chair Petrella.

14. Adjournment

Moved by: Bill Chopp

Seconded by: Carol Luciani

THAT the Brant Haldimand Norfolk Catholic District School Board adjourns the February 28, 2023 Board meeting.

Carried

Next Meeting: Tuesday, March 28, 2023, 7:00 p.m. – Boardroom

RECOMMENDATIONS FOR THE BOARD FROM THE COMMITTEE OF THE WHOLE

March 21, 2023

AGENDA ITEM	MOTION
5.1	THAT the Committee of the Whole refers the Student Trustee Policy 100.07 to the Brant Haldimand Norfolk Catholic District School Board for approval.
5.1	THAT the Committee of the Whole refers the excursion request from St. John's College and Assumption College School for an excursion to Costa Rica and Panama from Friday March 8, 2024, to Sunday, March 17, 2024 to the Brant Haldimand Norfolk Catholic District School Board for approval.

RECOMMENDATIONS:

THAT the Brant Haldimand Norfolk Catholic District School Board receives the unapproved minutes of the Committee of the Whole Meeting of March 21, 2023.

THAT the Brant Haldimand Norfolk Catholic District School Board approves the recommendation of the Committee of the Whole Meeting of March 21, 2023

**REPORT TO THE BRANT HALDIMAND NORFOLK CATHOLIC
DISTRICT SCHOOL BOARD COMMITTEE OF THE WHOLE**

Prepared by: Mike McDonald, Director of Education & Secretary
Presented to: Committee of the Whole
Submitted on: March 21, 2023
Submitted by: Mike McDonald, Director of Education & Secretary

Student Trustee Policy Revision
Public Session

BACKGROUND INFORMATION:

The Student Trustee Policy 100.07 outlines the role, qualifications, and terms of the student trustee in the Brant Haldimand Norfolk Catholic District School Board (BHNCDSD). Two very recent developments in the requirements at the provincial level have resulted in the need to make two changes to our current policy.

The terms and policy requirements for student trustees follow the stipulations as laid out by Ontario Regulation 7/07 from the Education Act. Recent communication with Ministry of Education staff informed us that changes to that regulation has put the BHNCDSD out of compliance with this regulation and that in order to be in compliance, the BHNCDSD needs to have two student trustees represented at Board instead of the current one.

A recent decision made by the Ontario Human Rights Commission found that student trustees do not hold governance positions like their adult counterparts, and therefore Catholic school boards cannot require student trustees to be Catholics. Our current policy had a Catholic requirement as a qualification to become student trustee which puts us out of compliance with that decision.

DEVELOPMENTS:

Due to the recent nature of these events, the timelines of our policy review process, and the timing of our student trustee elections; it is recommended that these changes forego the typical process and move directly to discussion at Committee of the Whole then proceed to Board.

The changes in the policy reflect the needed changes as outlined previously in this report.

RECOMMENDATION:

THAT the Committee of the Whole refers the Student Trustee Policy #100.07 to the Brant Haldimand Norfolk Catholic District School Board for approval.



Student Trustee

#100.07

Adopted:	21/04/01
Last Reviewed/Revised:	02/01/2023
Responsibility:	Director of Education and Secretary
Next Scheduled Review:	2027

Policy Statement:

The Brant Haldimand Norfolk Catholic District School Board values the involvement of students at Board meetings through the inclusion of a student trustee on the Board and encourages a forum for the representation of the interests of students.

Application and Scope:

As per the *Education Act, R.S.O. 1990, c. E.2 (s 55.1)*, the Board shall hold annual elections for the office of student trustee. Election procedures can be found in the administrative procedure for this policy.

1.0 Role of the student trustee - The two elected student trustees shall represent the interests of pupils in the last two years of the intermediate division and in the senior division.

It is expected that student trustees who serve on the Board will represent student perspectives, will develop as leaders, and will assist in achieving a better understanding of educational issues among students. The student trustee is expected to attend and participate in all open meetings of the Committee of the Whole and the Board and be present and participate in meetings of the Board that are closed to the public except where the meeting is closed under clause 207 (2) (b) of the Education Act or where the subject matter under consideration puts them in a conflict of interest. (The Municipal Conflict of Interest Act provisions that apply to members of the Board of Trustees apply to the student trustees.)

207 (2) (b) Closing of certain committee meetings

A meeting of a committee of a board, including a committee of the whole board, may be closed to the public when the subject-matter under consideration involves,

- a) the security of the property of the board;
- b) the disclosure of intimate, personal or financial information in respect of a member of the board or committee, an employee or prospective employee of the board or a pupil of his or her parent or guardian;
- c) the acquisition or disposal of a school site;
- d) decisions in respect with employees of the board; or
- e) litigation affecting the board.

Student trustees shall give a verbal and/or written report at one of the board meetings. The student trustee will serve as a student liaison representative for the board on various occasions. The student trustee shall serve as the Chair of the Student Senate. The other student trustee shall serve as the Vice Chair of the Student Senate.

2.0 Qualifications - The Student Trustee shall meet the following qualifications:

- a) Be a resident student of the Board.
- b) Be a full-time pupil (i.e., in at least three credits per semester) in one of the Board's Catholic secondary schools and be in the senior division at the time of his/her term as a student trustee.
--- OR ---
- c) Be an exceptional pupil in a special education program for whom the Board has reduced the length of the instructional program on each school day under subsection 3 (3) of Regulation 298 of the



Revised Regulations of Ontario, 1990 (Operation of Schools – General) made under the Act, so long as the pupil would be a full-time pupil if the program had not been reduced.

A student who is serving a sentence of imprisonment in a penal or correctional institution is not qualified to be elected or to act as a student trustee. A student who ceases to be qualified to act as a student trustee must resign as a student trustee.

The board shall notify the Ministry with the name of the elected student trustees not later than 30 days after the election or by-election.

- 3.0 Voting and Motions** - Student trustees are not a member of the Board and are, therefore, not entitled to a binding vote on any matter before the Board or any of its committees. However, the student trustees are entitled to require that a matter before the Board or one of its committees on which the student trustees sit be put to a recorded vote, and in that case there shall be:
- a recorded non-binding vote that includes the student trustee's vote; and
 - a recorded binding vote that does not include the student trustee's vote.

Student trustees are not entitled to move a motion but are entitled to suggest a motion on any matter at a meeting of the Board or one of its committees on which the student trustees sit. If no member of the Board or committee, as the case may be, moves the suggested motion, the record shall show the suggested motion.

- 4.0 Term of Office** - The term of office for student trustees shall be from August 1st of each year to July 31st of the next year. A student trustee has the opportunity to seek re-election.
- 5.0 Vacancies** - When a vacancy in the office of student trustee occurs, the board shall decide whether to fill the vacancy or not. If the Board decides to fill the vacancy, the vacancy shall be filled through a by-election.
- 6.0 Reimbursement of Expenses** - The board shall reimburse student trustees for out-of-pocket expenses as if they were members of the Board.
- 7.0 Honorarium** - Student trustees shall be paid an annual honorarium of \$2,500. The honorarium shall be prorated according to the proportion of a term served, if the student trustee holds office for less than a complete term of office.
- 8.0 Resources, Training and Mentorship** - Student trustees have the same status as a Board member with respect to access to Board resources and opportunities for training. The Chair of the Board shall appoint a trustee to act as a mentor for the student trustees. The Director or designate shall be the staff contact for the student trustees.
- 9.0 Disqualification** - Student trustees may be disqualified from office for the following reasons:
- As per trustee disqualification criteria outlined in the *Education Act* and Regulations
 - Cessation of full-time enrolment in one the Board's Catholic secondary schools
 - Commission of a serious breach of his/her school's code of conduct
 - Demonstrated behaviour that is deemed to be incompatible with the role and responsibilities of the position.
- 10.0 Recognition** - Upon completion of student trustee's term of office, student trustees will be recognized by the Board, including but not limited to, a notation in the student's Ontario Student Record (OSR) and a letter of service signed by the Chair of the Board.



References:

- Education Act, R.S.O. 1990, c. E.2
- Education – O. Reg. 7/07

Forms:

- N/A

Appendices:

- N/A

Definitions:

Student Senate

The Student Senate is made up of three students from each of the secondary schools for a total of nine students. Student Trustees are members of the Student Senate - two other representatives from the Student Trustee's school plus three students from each of the other two secondary schools make up the Student Senate for a total of nine students. Each secondary school selects their Student Senate representatives according to their local Student Council's constitution.



Student Trustee Administrative Procedure

#100.07

Adopted:	04/21/2001
Last Reviewed/Revised:	02/01/2023
Responsibility:	Director of Education and Secretary
Next Scheduled Review:	2027

APPLICATION AND SCOPE:

The purpose of this Administrative Procedure is to provide direction to Board Staff regarding the election of Student Trustees.

Responsibilities

Specific direction is provided for the Director of Education or designate.

Procedures

1.0 Qualifications

Student Trustees shall meet the following qualifications:

- i) Be a resident student of the Board.
- ii) Be a full-time pupil (i.e., in at least three credits per semester) in one of the Board's Catholic secondary schools and be in the senior division at the time of his/her term as a student trustee.

OR

- iii) Be an exceptional pupil in a special education program for whom the Board has reduced the length of the instructional program on each school day under subsection 3 (3) of Regulation 298 of the Revised Regulations of Ontario, 1990 (Operation of Schools – General) made under the Act, so long as the pupil would be a full-time pupil if the program had not been reduced.

A student who is serving a sentence of imprisonment in a penal or correctional institution is not qualified to be elected or to act as a student trustee. A student who ceases to be qualified to act as a student trustee must resign as a student trustee.

2.0 Elections

- The election process shall be supervised by the Director of Education or designate. Qualified candidates shall submit a written application to the Director of Education or designate. The two student trustees shall be elected by a student team made up of the outgoing Student Senate as well as three student representatives from each school consisting of student council co-presidents and an administrative appointee. Therefore, the student team is made up of the nine outgoing Student Senators plus nine school representatives.
- The outgoing Student Senate will invite qualified candidates to make a brief presentation to the student team that outlines their suitability for the position. Following the presentations, the student team will vote to elect the two student trustees for the coming year.
- Elections will be held annually, no later than April 30.
- The Board shall notify the Ministry with the name of the two elected student trustees not later than 30 days after the election or by-election.
- An alternate student trustee will be elected from among the incoming Student Senate at the first Student Senate meeting in the new school year.



2.0 Term of Office

The term of office for student trustees shall be from August 1st of each year to July 31st of the next year. A student trustee has the opportunity to seek re-election.

3.0 Vacancies

When a vacancy in the office of student trustee occurs, the Board shall decide whether to fill the vacancy or not. If the Board decides to fill the vacancy, the vacancy shall be filled through a by-election.

REFERENCES:

- Education Act, R.S.O. 1990, c. E.2
- Education – O. Reg. 7/07

FORMS:

- N/A

APPENDICES:

- N/A

DEFINITIONS:

Student Senate

The Student Senate is made up of three students from each of the secondary schools for a total of nine students. Student Trustees are members of the Student Senate - two other representatives from the Student Trustee's school plus three students from each of the other two secondary schools make up the Student Senate for a total of nine students. Each secondary school selects their Student Senate representatives according to their local Student Council's constitution.

ADMINISTRATIVE PROCEDURES:

The main body of the Administrative Procedure, this section outlines specific direction, action, and expected standards to implement the policy.

REPORT TO THE BRANT HALDIMAND NORFOLK CATHOLIC DISTRICT SCHOOL BOARD COMMITTEE OF THE WHOLE

Prepared by: Phil Wilson, Superintendent of Education
Presented to: Committee of the Whole
Submitted on: March 21, 2023
Submitted by: Michael McDonald, Director of Education & Secretary

EXCURSION – COSTA RICA and PANAMA

Public Session

BACKGROUND INFORMATION:

Assumption College and St. John's College are requesting approval for an educational science excursion to Costa Rica and Panama from Friday March 8th to Sunday March 17th, 2024. Staff supervisors include department heads David Page and Healy Koolen. The focus of the trip is to explore one of the world's most diverse ecosystems, learn about the research being done to preserve it, and to immerse themselves in Panama's local culture. The cost for the trip is approximately \$4750 per student, with an early bird discount being offered through EF Tours.

DEVELOPMENTS:

Approximately 40 students and 5 STEM staff will be traveling by air from Toronto Pearson airport to San Jose Costa Rica than on to Panama City before returning home.

The tour provides an excellent opportunity for students to gain insight and address local and global challenges. They will have the opportunity to visit innovative and scientific sites such as La Selva Research Biological Station, Tirimbina and Carara Biological Reserves, Arenal Volcano National Park, Ecocentro Danaus, Biomuseo, and Metropolitan Natural Park. The students will be conducting research looking to contribute to the wide use and conservation of wetlands in the Western Hemisphere. The trip also includes several workshops and presentations with local wildlife biologists.

There will be opportunities to immerse themselves in the local culture by enjoying a traditional folklore dance show, touring cities to see their historic ruins, and attending mass in a foreign country. Finally, the students will learn about one of the world's most impressive engineering feats, the construction of the Panama Canal.

Both Costa Rica and Panama are hotbeds of biodiversity; tropical habitats that are home to some of the most diverse and exotic species of plants and animals on the planet. Covering over half the country's land surface are immense tracks of rainforest, mangrove wetlands, and mountain cloud forests. They have become the world's leading experts on eco-tourism and would provide an excellent opportunity for the students from our board.

As the world becomes increasingly interconnected, global education is more important than ever. There are many long-term benefits to international travel. Students are introduced to new, enriching authentic educational experiences that teach critical thinking, problem-solving, collaboration, and global competence. They become more confident and responsible individuals traveling without their immediate families. It improves their communication skills and global awareness as they reach out and connect with those outside their local communities. They will also develop a closer bond with those with whom they have shared this experience. All of these

are important life skills and opportunities for personal growth that will better prepare them for post-secondary life.

The board's strategic plan suggests we are a catholic community striving to embrace diverse learning environments and opportunities, inspiring a love for learning, cultivating a connected global community, and encouraging students to reach their God-given potential to change the world. This trip ticks all the boxes.

All information has been provided in accordance with Board policy and procedures.

RECOMMENDATION:

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the excursion request from St. John's College and Assumption College School for an excursion to Costa Rica and Panama from Friday March 8, 2024, to Sunday, March 17, 2024.



BRANT HALDIMAND NORFOLK Catholic District School Board

Minutes

Catholic Education Centre
322 Fairview Drive
Brantford, ON N3T 5M8

Committee of the Whole Tuesday, March 21, 2023 ♦ 7:00 pm Boardroom

Members: **Trustees:**
Rick Petrella (Chair), Carol Luciani (Vice Chair), Dennis Blake, Bill Chopp, Dan Dignard,
Mark Watson, Halaena Buenviaje (Student Trustee)

Senior Administration:
Mike McDonald (Director of Education & Secretary), Scott Keys (Superintendent of Business & Treasurer), Kevin Greco, Lorrie Temple, Phil Wilson (Superintendents of Education)

1. Opening Business

1.1 Opening Prayer

The meeting was opened with prayer led by Trustee Luciani.

1.2 Attendance

Attendance was as noted above.

1.3 Approval of the Agenda

Moved by: Carol Luciani

Seconded by: Dennis Blake

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board approves the agenda of the March 21, 2023 meeting.

Carried

1.4 Declaration of Interest – Nil

2. Presentations

2.1 New Website Update

Tracey Austin, Manager of Communications presented the new website to the Board of Trustees. The new website is in the final stages of completion and will be rolled out soon. Some of the updates include accessibility and security along with new and revamped content.

3. Delegations – Nil

4. Consent Agenda

4.1 Unapproved Minutes from the Special Education Advisory Committee Meeting – February 21, 2023

Discussion was had surrounding the various programs being used.

Moved by: Carol Luciani

Seconded by: Bill Chopp

THAT the Brant Haldimand Norfolk Catholic District School Board receives the unapproved



minutes of the Special Education Advisory Committee Meeting of February 21, 2023

Carried

**4.2 Unapproved Minutes from the Regional Catholic Parent Involvement Committee
- February 23, 2023**

Moved by: Carol Luciani

Seconded by: Bill Chopp

THAT the Brant Haldimand Norfolk Catholic District School Board receives the unapproved minutes of the Regional Catholic Parent Involvement Committee February 23, 2023.

Carried

5. Committee and Staff Reports

5.1 Contract Summary (Q2 2023)

A semi-annual contract summary report was presented to the Board. This report lists all contracts approved by the Board in accordance with Policy 700.01. Approved contractor lists were discussed along with collaborative partners and agreements.

Moved by: Dan Dignard

Seconded by: Carol Luciani

THAT the Committee of the Whole refers the Contract Summary (Q2 2023) report to the Brant Haldimand Norfolk Catholic District School Board for receipt.

Carried

5.2 Quarterly Capital Update

Superintendent Keys provided an update on three major capital projects including the Caledonia elementary school, Brantford secondary school and Assumption College sports field revitalization. Timelines for various aspects of the three projects were discussed.

Moved by: Dan Dignard

Seconded by: Bill Chopp

THAT the Committee of the Whole refers the Quarterly Capital Update report to the Brant Haldimand Norfolk Catholic District School Board for receipt.

Carried

5.3 Primary Core French Update

Superintendent Greco provided an update on the removal of the grade 1- 3 optional Core French program within the Brant Haldimand Norfolk Catholic District School Board. Staffing projections were discussed with regards to the change in programming. Staffing timelines were also discussed.

Moved by: Dan Dignard

Seconded by: Carol Luciani

THAT the Committee of the Whole refers the Primary Core French Update Report to the Brant Haldimand Norfolk Catholic District School Board for receipt.

Carried



5.4 EQAO Update

Superintendent Temple discussed the various strategies in place including professional development, resources, and tutoring to address the results from the 2021/2022 EQAO results. Discussion was had regarding timelines for the EQAO testing for 2022/2023.

Moved by: Bill Chopp

Seconded by: Dennis Blake

THAT the Committee of the Whole refers the EQAO Update to the Brant Haldimand Norfolk Catholic District School Board for receipt.

Carried

5.5 International Excursion: Costa Rica and Panama

Superintendent Wilson presented the International Excursion to Costa Rica and Panama. The educational benefits of the trip were discussed along the number of educators attending, and the need to purchase travel insurance.

Moved by: Dan Dignard

Seconded by: Bill Chopp

THAT the Committee of the Whole refers the excursion request from St. John's College and Assumption College School for an excursion to Costa Rica and Panama from Friday March 8, 2024, to Sunday, March 17, 2024 to the Brant Haldimand Norfolk Catholic District School Board for approval.

Carried

5.6 International Excursion: Rome to Athens – moved to In Camera

The trustees agreed to move the agenda item to the in-camera session.

5.7 International Excursion: Southern Italy – Moved to In Camera

The trustees agreed to move the agenda item to the in-camera session.

5.8 Supervised Alternative Learning

Superintendent Wilson presented the Supervised Alternative Learning update. The benefits and successes of the various supervised alternative learning programs were discussed.

Moved by: Dennis Blake

Seconded by: Carol Luciani

THAT the Committee of the Whole refers the Supervised Alternative Learning report to the Brant Haldimand Norfolk Catholic District School Board for receipt.

Carried

5.9 Student Trustee Policy

Director McDonald shared an updated Student Trustee Policy. Two changes were made to the policy. The first change included updating the number of elected student trustees from one to two as per Ontario Regulation 7/07 from the Education Act. Secondly, the Catholic requirement for student trustees was removed as per a recent decision made by the Human Rights Commission. Discussion was had surrounding the length of term for the student trustees. It was noted Trustee Blake understood the reasoning for removing the Catholic requirement but did not agree with it.



Moved by: Dan Dignard

Seconded by: Carol Luciani

THAT the Committee of the Whole refers the Student Trustee Policy #100.07 to the Brant Haldimand Norfolk Catholic District School Board for approval.

6. Information and Correspondence

6.1 Strategic Plan Update

Director McDonald provided an update regarding the Strategic Plan including the success of the multi-year planning event that was held at the Catholic Education Center on March 9, 2023, which included various stakeholders along with next steps.

6.2 Staffing Timelines

Superintendent Greco provided an update regarding staffing timelines. Human Resources is currently in the process of allocating sections to the secondary schools. First preliminary drafts of organization reports will go out to elementary schools at the end of March. Meetings will begin in May for support staff. Flexibility within organization reports to meet the needs of the school was discussed and previously communicated with administrators.

Moved by: Dennis Blake

Seconded by: Carol Luciani

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board receives the information and correspondence since the last meeting.

Carried

7. Trustee Inquiries

The new date for the Accommodation meeting was discussed. Trustee Dignard shared information from the meeting that Director McDonald and himself had with the Bishop at the Diocese of Hamilton. The school within a college (SWAC) program was discussed and a request for an update on the program was requested.

8. Business In-Camera

Moved by: Carol Luciani

Seconded by: Mark Watson

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board moves to an In-Camera session.

Carried

9. Report on the In-Camera Session

Moved by: Mark Watson

Seconded by: Bill Chopp

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board approves the business of the In-Camera session.

Carried

10. Future Meetings and Events

Chair Petrella drew attention to the upcoming meetings and events.



BRANT HALDIMAND NORFOLK Catholic District School Board

Minutes

Catholic Education Centre
322 Fairview Drive
Brantford, ON N3T 5M8

11. Closing Prayer

The closing prayer was led by Chair Petrella.

12. Adjournment

Moved by: Mark Watson

Seconded by: Bill Chopp

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board adjourns the March 21, 2023 meeting.

Carried

Next meeting: Tuesday, April 18, 2023, 7:00 p.m. – Boardroom

2022-23
Trustee Meetings and Events

Date	Time	Meeting/Event
March 28, 2023	7:00 pm	Board Meeting
April 12, 2023	3:00 pm	Executive Council Meeting
April 18, 2023	1:00 pm	Special Education Advisory Committee
April 18, 2023	7:00 pm	Committee of the Whole
April 25, 2023	3:00 pm	Budget Committee
April 25, 2023	7:00 pm	Board Meeting
April 26, 2022	7:00 pm	Regional Catholic Parent Involvement Committee
April 27-29, 2023		OCSTA AGM & Conference
<i>April 30 - May 5, 2023</i>		<i>Catholic Education Week</i>
May 1, 2023	5:00 pm	Catholic Student Leadership Awards
May 10, 2023	3:00 pm	Executive Council Meeting
May 16, 2023	1:00 pm	Special Education Advisory Committee
May 16, 2023	3:00pm	Accommodations Meeting
May 16, 2023	7:00 pm	Committee of the Whole
May 23, 2023	7:00 pm	Board Meeting
May 26, 2023	9:00 am	Student Transportation Services BHN
May 30, 2023	1:15 pm	Accessibility Steering Committee
June 1-3, 2023		CCSTA AGM
June 13, 2023	3:00 pm	Budget Committee
June 14, 2023	3:00 pm	Executive Council Meeting
June 19, 2023	5:00 pm	Audit Committee
June 20, 2023	7:00 pm	Committee of the Whole
June 27, 2023	7:00 pm	Board Meeting
June 28, 2023	4:45 pm 6:30 pm 7:00 pm	Assumption College Graduation Holy Trinity Graduation St. John's College Graduation

Meetings scheduled at the Call of the Committee Chair: Accommodations Committee, Audit Committee, Budget Committee, Faith Advisory Committee, Policy Committee